



YMCA CHESHIRE

**HOUSEKEEPER (VALLEY BROOK)
CANDIDATE PACK**

Candidate Pack
June 2026

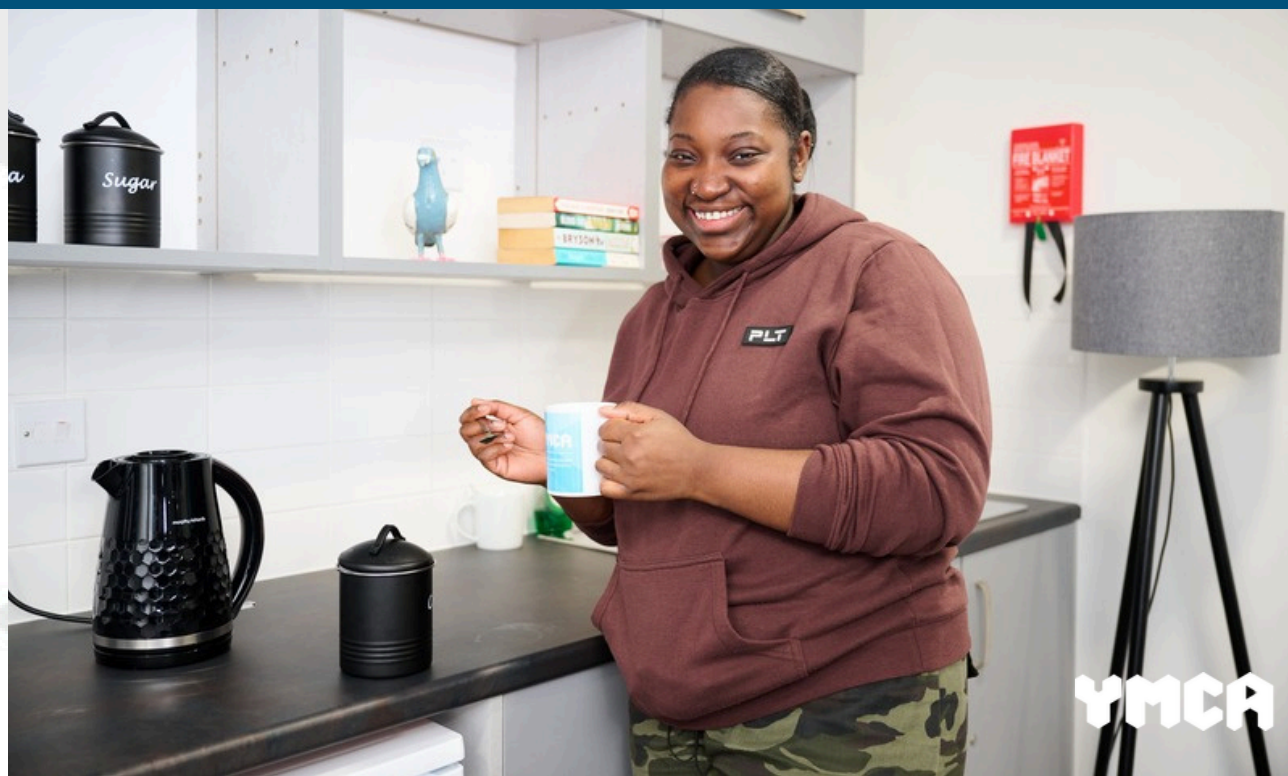


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Welcome

Thank you for your interest in the position of Housekeeper (Valley Brook) at YMCA Cheshire.

The Housekeeping role is crucial to the work we do at our accommodation at Valley Brook, working with people who have experienced, or are at risk of experiencing homelessness.

The full job description is on page 6 of this document and also a person specification on page 8—we are looking for someone who:

- Believes that everyone has potential
- Is an inspiration to others
- Can work creatively, think on their feet and refuses to give up
- Retains a positive attitude in the face of daily challenges

The post holder will join a hardworking and committed maintenance team and report directly to the Properties Manager.

This is a 40 hour a week post. Shifts will normally be Monday to Friday working 8 hours a day

We are passionate and enthusiastic about our work and love an energetic “can do” attitude in staff!

Details about how to apply are at the end of this pack.

If you'd like an informal chat, please call me, Mark Deaville, otherwise, please have a good read through this document, then fill in the application forms and return these by 9.00 am on Thursday 25th June 2026.

Mark Deaville

Mark Deaville
Properties Manager
01270 257673



About Us

There has been a YMCA in Crewe since 1909, when an invitation went out in Crewe Chronicle inviting young men to meet some “jolly good fellows”!

Today the YMCA welcomes people of all ages, all genders, all faiths, all races, all back grounds.

We have an asset-based, advantaged-thinking approach to all our work; we focus on strengths and view diversity of thought, culture, experience and traits as positive assets.

We have a number of different services in Crewe.

- We believe everyone should have a **safe place to stay**. Our aim is to provide a wide range of housing options to those who have experienced homelessness, designed to suit their individual needs. We have a variety of accommodation at our projects on Gresty Road and Valley Brook, as well as some flats and houses in the local community.
- We work with **young people** who arrive in the UK unaccompanied and seeking asylum; this team also works with young people who are leaving the care system.
- We have a growing number of services in Crewe for **children and families**, including After School Clubs, Drop Ins for parents and carers and holiday villages.
- We offer **mental health first aid** training to staff and volunteers.
- Our services are supported by our **three social enterprises**, the GLO Café, GLO Hub and GLO Maintenance.



Our Values

We believe that everyone has unique potential and skills to be explored and developed.
We will embed this belief in our work with service users, staff and volunteers.

We believe that a 'can do' approach is critical for facilitating change in people's lives.
We will foster and nurture this attitude in our work with service users, staff and volunteers.

We believe in the Christian basis and mission of the YMCA.
We will seek to exemplify and embed Christian ethos in our organisational practice in all we do.

Our Vision

Better lives and better futures for individuals and communities

- by beginning the end of the homeless experience, one person at a time
- by working with the talents of people making transitions to independence
- by engaging and supporting children and families and staying connected in the places they live

Our Mission

YMCA Cheshire is a Christian charity that responds to local need by creatively investing in the lives of individuals and the community through all our projects, including housing, learning, family support and working with children.

Our Faith

Our faith underpins all our work and motivates us to sustain a Christian mission than is socially active.

Working at YMCA Cheshire

YMCA Cheshire currently has about 100 staff, 30 volunteers and 7 trustees.

We are an organisation that embraces a culture where our Christian based core values are at the heart of all we do.

We are committed to creating a workplace where all employees are given the opportunity to reach their full potential, feel valued and work effectively to achieve our goals.

We aspire to establish a workforce which reflects the diversity of the wider community.

We have a comprehensive health and wellbeing programme to support a healthy mind, body and spirit.

The programme includes:



Full Training Package



Employee Assistance Programme



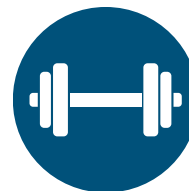
Conference Opportunities



Cafe with 20% Discount



Staff Room Refreshments



Onsite Gym



Flexible Working Policy



Long Service Vouchers



Away Days



Staff Meetings to Share Good News



Group Life Cover



Health Cash back plan

Job Description (Page 1)

Job Purpose

YMCA Cheshire provides supported accommodation for people experiencing or at risk of experiencing homelessness. The housekeeper will maintain and improve the cleanliness of Valley Brook Campus, as part of our service commissioned by Cheshire East Council. The housekeeper will ensure a clean, safe, hygienic and comfortable environment for residents, visitors and employees.

Main Duties

Duties and responsibilities:

- Perform daily cleaning duties, including vacuuming, dusting, mopping, and sanitizing communal areas such as resident lounges, kitchens, bathrooms, office space, meeting rooms and corridors to the highest standard.
- Dispose of waste safely and efficiently, following health and safety guidelines.
- Ensure laundry areas are kept clean and support residents with laundry and home hygiene where required.
- Maintain stock levels and report any shortages to the Properties Manager.
- Identify and report maintenance, defects, faults or repairs which might present a risk to the safety or well-being of residents, visitors and staff promptly.
- Adhere to health and safety regulations, and YMCA's Policies and Procedures, ensuring safe use of cleaning chemicals and using the appropriate cleaning equipment and PPE.
- To identify and report any resident issues.
- Respect the privacy and dignity of residents while carrying out duties.
- Support a welcoming and positive environment for residents, staff, and visitors.

Other Duties & Responsibilities

- Be fully versed with safeguarding to protect each individual from harm in accordance with current safeguarding legislation.
- Ensure equality and diversity is embedded within service delivery
- Work according to the policies and procedures of YMCA Cheshire at all times
- Actively participate in the supervision and training process to develop better services and continuous personal development
- Undertake such other duties as may be reasonably be required
- Understand, embrace and promote the values of the Association, i.e.

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We will embed this belief in our work with service users, staff and volunteers.

We believe that a 'can do' approach is critical for facilitating change in the lives of service users.

We will foster and nurture this attitude in our work with service users, staff and volunteers

We believe in the Christian basis and mission of the YMCA.

We will seek to exemplify and embed Christian ethos in our organisational practice in all we do

Person Specification

Essential

- Previous experience in a cleaning or housekeeping role.
- Understanding of health and safety procedures, including COSHH (Control of Substances Hazardous to Health).
- Ability to work independently and as part of a team.
- Good time management and attention to detail.
- A respectful and compassionate approach to working with residents.
- Strong commitment to maintaining confidentiality and professional boundaries.

Desirable

- Experience of working in care, housing support, homelessness services, or a related field.
- A relevant cleaning or health and safety qualification.
- Knowledge of infection control procedures.
- Experience of working with people with complex needs including challenging behaviour, substance misuse, mental health issues and/or criminal offending backgrounds.
- Knowledge and understanding of safeguarding principles and procedures for vulnerable adults and children.

Key Employment Terms

- 40 hours per week
- Salary £27,976 per annum
- Permanent contract
- Responsible to Properties Manager
- Company sick pay
- Pension contribution
- 4 x Life Assurance
- Health Assured Employee Assistance Programme
- Health Cash Back Plan

YMCA Cheshire is committed to the active promotion of equal opportunity, both in the provision of services and as an employer of paid and unpaid workers.

YMCA Cheshire is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Any offer of employment will be subject to satisfactory references and Enhanced DBS check.

How To Apply

- The closing date for applications is 9.00 am on Thursday 25th June 2026
- These should be submitted by our website YMCA Cheshire vacancies <https://ymcacheshire.org.uk/ymca-vacancies/>
- Shortlisted candidates will be interviewed 29th June 2026

